(Date)

(Applicant's full name)

(Address of rental property)

**RE: Rental application review**

Dear (Applicant's name),

Thank you so much for submitting your rental application for (Property Address.) I've had time to review it and sincerely regret to inform you that it was not accepted at this time.

The decision was made based on (fill in as many specifics regarding the reason why you denied the application such as low credit score, income concerns, the property is no longer available, issues with rental history, etc.)

I understand this is not the news you were hoping to hear. Should you have any questions regarding your rental application status, please don't hesitate to reach out to me directly at (your phone or email.)

You may also want to consider (insert any advice, if applicable to help them out the next time such as offer up a co-signer, seek rentals more in their price range, etc.)

Sincerely,

(Your Name)